

7 August 1972

EVALUATION PROCESSES IN OSI PRODUCTION EFFORT

1. Variety of mechanisms is used.
 - a. at Division level draft goes through branch and Division Chief before submission for Office-level review;
 - b. at Office-level the Intelligence Board reviews edited draft in presence of author;
 - c. before publication, and occasionally before IB review, an important or controversial study may be reviewed by consultants, panels, contractors;
 - d. verbal presentations of certain of our more significant reports are given prior to publication to important consumers (Foster, David, PSAC, NIP, SWP). Their comments provide useful guidance and support;
 - e. supporting many reports, embracing topics in all divisions, are formal inputs from our external contractors selected for their knowledge and expertise.
2. Evaluation forms.
 - a. In 1965, 3925 questionnaires sent out on selected STIRs, only 160 returned; same year, 110 responses to 850 questionnaires on selected SIDs returned.
 - b. problems with this exercise included not knowing who readers are and back-scratching.
 - c. could be repeated (but not recommended) -- 3 times/year for SID, STIR; regularly with 1/3 of Weekly Surveyor.

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3. Evaluation of goals.

- a. draft program circulated to production offices; projects may be added at recommendation of DDI offices or FMSAC; some projects undertaken jointly with FMSAC and/or OSI.
- b. For such estimates as 11-2, 11-3 and 11-8 we conduct an informal past mortem, schedule projects to fill gaps; results are used by drafters, BNE, reps.
- c. goals occasionally established by outside groups (NSC staff, DDR&E, OST, NASA).

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